

August 4, 2025

**Dear Parents,**

We at Christian Day Child Academy at Minnesota Valley Church warmly welcome all parents and students to an exciting year of Christian education! We look forward to being in good communication and support of one another as together we work for the best experience for your child. We appreciate your trust in us and we can assure you our trust is in the Lord. Our goal is to provide a loving, academically stimulating, and spiritually enriching environment for each student. “For this reason I bow my knees to the Father of our Lord Jesus Christ, from whom the whole family in heaven and earth is named, that He would grant you according to the riches of His glory, to be strengthened with might through His Spirit in the inner man, ..... Now to Him who is able to do exceedingly abundantly above all that we ask or think, according to the power that works in us, to Him be glory in the church by Christ Jesus to all generations, forever and ever. Amen” Ephesians 3: 14-16, 20 & 21

### **Student Records**

All students must have on file an immunization form and health form filled in and signed by a doctor. The emergency form must be filled out (both sides) for all students. It is important that every line is filled in with the information requested pertaining to your child. PLEASE MAIL by August 18 or PUT IN THE SCHOOL DROP BOX ON AUGUST 25, 26 & 27 - from 8:00 a.m. - 1:00 p.m. : EMERGENCY FORM, HEALTH FORM, IMMUNIZATION FORM, PRE-ADMISSION CONFERENCE FORM, GENERAL PERMISSION FORM, ALLERGY PLAN (for students with allergies) & FINANCIAL FORM. These forms can be printed off of our website. Please include with the forms a photo of your child and a family photo for your student’s file. Thank you!

Tuition & Fees – 1<sup>st</sup> month tuition and one-time supply fee should be paid by August 27<sup>th</sup>

- Pre-K 3 year olds – T-TH A.M. class- \$195.00 per month
- \$55 one-time supply fee/snack fee
  
- Pre- K 4 year olds – T -TH A.M. class - \$195.00 per month
- \$55 one- time supply fee/snack fee
  
- Pre-K 4 year olds – MWF A.M. class - \$250.00 per month
- \$55 one-time supply fee/snack fee
  
- Pre-K 5 year olds – MWF A.M. class- \$250.00 per month
- \$55 one-time supply fee/snack fee

\* The fee is a one-time fee paid at the start of the school year to help cover the cost of scholastic readers, supplies and snacks. All snacks will be provided by the school. Students will not be bringing snacks for their birthday.

**\*\*Please note 5% tuition discount for 2<sup>nd</sup> & 3<sup>rd</sup> child enrolled from the same family and 10% tuition discount for members of Minnesota Valley Church. Only one discount can apply per family.**

CDCA’s operating expenses are dependent on the commitment of parents to pay tuition the first school day of each month. Any changes to this plan, please contact Debbie Karban at 952-431-2025. The registration fee paid upon enrolling is not applied toward the monthly tuition. Checks should be made payable to CDCA. If paying cash – exact amount of cash must be in a labeled, sealed envelope with the date, amount & student’s name. Checks or cash should be placed in the drop box in the school arrival area or mailed to Christian Day Child Academy, 16075 Hawthorn Path, Lakeville, MN 55044. No monthly bills are mailed out but late payment notices will be sent.

## **Beginning of the Year Plans:**

**Aug. 25 – 28 :**     Teacher Meetings & Staff Orientation

**Sept. 1**         Labor Day (no school)

**Sept. 2 -5**     **Orientation Week: Parent orientation slides are on our website.**

- **Parent orientation information including school policies and curriculum information is available on our website at [www.christiandayacademy.com](http://www.christiandayacademy.com)**
- **Please call or email at [cdca@mnvalley.org](mailto:cdca@mnvalley.org) if you have any questions or concerns. Please contact us to share specific needs (if any) about your child at any time.**
- **Informational emails – called “CDCA Snippets” will be sent from the school throughout the school year– please let us know if you do not receive one by the start of school.**
- **We would like to provide the opportunity for enrolled students/parents to visit our classroom during orientation days on Sept. 3<sup>rd</sup> and 4<sup>th</sup>.**
- **Wed., September 3<sup>rd</sup> - MWF enrolled students and parents are welcome to an open house to visit the classroom anytime between 9:15 a.m. till 11:45 a.m.. Please plan on at least a 15 minute visit in our classroom.**
- **Thurs., September 4<sup>th</sup> - T-TH enrolled students and parents are welcome to an open house to visit the classroom anytime between 9:15 a.m. till 11:45 a.m.. Please plan on at least a 15 minute visit in our classroom.**
- **ALL forms and first month’s tuition & supply fee should be mailed to the school by August 18 (to allow mail delivery time) or a drop box will be available in front of the school for forms on August 25, 26 and 27 from 8:00 a.m. till 1:00 p.m.. Teachers will be having meetings and orientation on those days. We must have the forms by August 27 in order for staff to review the forms. Staff will contact you if any information is missing. For licensing it is necessary that all forms are filled out completely and student files are completed before the first day of school. Students will not be able to start school with incomplete files. Please contact your clinic now to get health and immunization forms completed. It can take time to get forms returned to parents from medical clinics.**
- **Thank you!**

## **Sept. 8 & 9: First Days of School - 9:15-11:45 a.m. - Welcome!**

Parents should bring and pick up their student at the double doors at the south end of the front of Minnesota Valley Church on arrival and departure. On arrival a teacher will check in students at the arrival area and parents will escort students to the classroom on the lower level. Each student should have a labeled backpack and a change of clothes in a labeled clear ziplock bag (change of clothes will be kept at school to be available as needed). **Please call or email the school if you have questions.** School # 952-431-2025 or email [cdca@mnvalley.org](mailto:cdca@mnvalley.org) Thank you!

### **Staff Information:**

**Pre-K 3 class- T-TH mornings** - Lead teacher for the 3 year old class is Cheryl Ladendorf and this is her 31<sup>st</sup> year at CDCA. Cheryl is assistant director for CDCA. Cheryl Ladendorf has an Associate Degree in Child Development from Dakota County Technical College. Tanya Grawe and Jenni Koles are our assistant teachers in the T-TH 3's class. Karen Koles continues as our substitute teacher in all of our classes.

**Pre-K 4 class – T-TH mornings** - Lead teacher for this class is DeVon Sadowski. DeVon has an Associate of Arts degree in Psychology/Social Science/Bible from University of Northwestern in St. Paul and has 25 years experience at CDCA. Rebekah Olson will be assisting in the Pre-K 4 class. Rebekah has an elementary education degree from the University of Northwestern in St. Paul and has 5 years experience at CDCA.

**Pre-K 4 class - MWF mornings** – Team co-lead teachers for this class are DeVon Sadowski and Tanya Grawe. Tanya Grawe has a B.A. in biology and education from St. Olaf College in Northfield and this is her 16<sup>th</sup> year at CDCA. Jenni Koles and Rebekah Olson are teacher assistants in the MWF Pre-K 4 class. This is Jenni's 12<sup>th</sup> year at CDCA as assistant teacher. Jenni graduated from Dakota County Technical College majoring in Child Development.

**Pre-K 5 class – MWF mornings** - Cheryl Ladendorf is lead teacher and has had 27 years experience teaching the Pre-K 5 class. This is the 14<sup>th</sup> year that Kathy Osthus will be assisting in the Pre-K 5 class. She has a BS degree in family relationships from the University of Minnesota.

We would like to thank our CDCA board members: Steve Karban, Dave Osthus, Christy Jaeger and Cheryl Ladendorf. We are appreciative of Brenda Fischer who is our CDCA treasurer. Thank you to Pastor Tom and Sharon Olson who bless our school in many ways. Most of all we give praise and thanks to our Lord and Savior Jesus Christ for His provision for the school and equipping the staff each day. **We are thankful for each of the precious children He has entrusted us with this year. To God alone be the glory!**

Debbie Karban – Director  
952-431-2025 – [www.christiandayacademy.com](http://www.christiandayacademy.com)